

**Arkansas Board of Registration
For Professional Engineers & Land Surveyors**
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Little Rock, AR 72203-3750
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www.arkansas.gov/pels/

2005 Renewal Application for Professional Land Surveyor

Board Use Only

Date Rec'd:

Status:

CA/MO/CC/TC/CA CK/PC # _____
\$15.00 \$22.50 \$30.00

Land Surveyor Renewal Fees:

\$15.00 – if postmarked prior to June 30, 2004
\$22.50 – July 1, 2004 to Aug. 31, 2004
\$30.00 – After September 1, 2004

To continue your licensure in Arkansas without penalty, you must complete this form, sign, date and return with payment postmarked no later than June 30, 2004. Make personal, business, cashier's check or money order payable to Arkansas PE & PLS Fund (**Please write AR PLS number on the face of your check or money order**). Cash or Credit Card cannot be accepted. If payment is not received by December 31, 2004, your License will lapse.

Please visit the online roster available at our website to review the status of your renewal. As renewals are processed the renewal year will change to "2005". You may also verify your name, registration number and mailing address.

Current Firm: _____

Change of Preferred Mailing Address
(Only if a change is desired)

Daytime phone: _____

Email address: _____

Fax: _____

Please provide the plus 4 zip code extension if different from above or if not shown _____

Part I You must complete this part of the form. *Parts II & III (on reverse side of form)* must also be completed unless you qualify for an exemption from the continuing professional competency requirements.

Part 1 – Certification/Affirmation of Eligibility for Licensure Renewal – I hereby enclose my payment for the renewal fee and certify that: The information contained herein is true and correct. I have met all the requirements for licensure renewal set forth by the State of Arkansas A.C.A. 17-48-101 et seq. and Rules of the Board, including the continuing professional competency requirements as indicated below and I agree to abide by the Rules of Professional Conduct. I understand that I may be audited by the Board of Registration for Professional Engineers and Land Surveyors and if audited I will be required to submit documentation supporting my eligibility for license renewal. I further understand that failure to comply with such requirements or any false statements made on this document, is a violation of the State of Arkansas and the Board's Rules and could be cause for disciplinary action.

- ☐ The Summary of Professional Development Hours (PDH) which I have earned during the period shown on the reverse side under Part II, are true and correct.
- ☐ I qualify for an exemption from Professional Development Hours (PDH) based upon (must check one and include APPROPRIATE RENEWAL FEES):
- ☐ New licensee licensed since May 1, 2003.
 - ☐ Requesting an Inactive Status.
 - ☐ Out of Country 120 consecutive days or more
 - ☐ I have been granted an exemption by the Board.
- ☐ I do not wish to renew my Arkansas License. I am returning this form without renewal fee and request removal of my name from your files.

Signature _____ Date _____ AR PLS # _____

Please Print Name _____ *SSN# _____

*According to Arkansas Law (A.C.A. §17-1-104, State Child Support Program), you must provide your current social security number. Your license will only be renewed if this information is provided.

Part II Professional Development Hours (PDH) earned from July 1, 2003 to June 30, 2004

All activities must be relevant to the practice of land surveying and may include technical, ethical or managerial content. This part may be duplicated if necessary.

The responsibility of maintaining records to be used to support credits claimed is the responsibility of the registrant; these records must be maintained for a period of three (3) years, and copies may be requested by the board for audit verification purposes (Article 20.F).

Date(s) of Course Month/Day/Year	Sponsoring Organization's Name Location (City/State)	ACTIVITY TITLE AND DESCRIPTION Clearly identify those courses that are for Minimum Standards compliance	Type (a, b, c etc, see lower left)	PDH Units (rounded up or down to nearest .5)

Type of Units - The conversion to PDH units are as follows:

- A. 1 College or unit semester hour.....45 PDH
 B. 1 College or unit quarter hour.....30 PDH
 C. 1 Continuing Education Unit (CEU).....10 PDH
 D. 1 Hour of in: course work, seminars professional or management, or technical presentations made at meetings conventions or conferences. These courses/activities must have a purpose which maintain, improve or expand the skills and knowledge relevant to your field of practice and verifiable by the provider for audit purposes.....1 PDH
 E. For teaching in (a) through (d) above, apply a multiple of 2 (teaching credit is valid for teaching a course or seminar for the first time only).
 F. Each published paper, article or book.....10 PDH Max.
 G. Active (officer or committee member) participation in professional or technical society (each organization).....2 PDH
 H. Each patent granted.....10 PDH Max.

Part III Totals

a.	Total PDH claimed on this report (current year)	
b.	PDH carried forward from previous renewal (see page 1 above your name)	
c.	Total available credit this year (line a+b)	
Registrants must have a "total available credit" of at least 15 PDH units in Land Surveying per year to include: 4 PDH units of Minimum Standards for Property Surveys in a public land state every 3 years. If you see "NEED MS" on page 1 above your name, you need to submit 4 hours of Minimum Standards. Our office is not always aware of the Minimum Standards courses available, therefore, if they are not clearly identified, you may not get the credit that is due.		
d.	Total carried forward to next year (a total of 15, one years requirement, may be carried forward)	